

**MINUTES  
AUSTIN CITY PLANNING COMMISSION  
TUESDAY, OCTOBER 12, 2004  
5:30 P.M.  
AUSTIN PUBLIC LIBRARY**

**MEMBERS PRESENT:** Janet Anderson, Sue Grove, Glen Mair, Suzanne McCarthy, Norm Hecimovich, Rich Bergstrom, Sue Howard and Gordon Kuehne

**MEMBERS ABSENT:** Brian D. Johnson

**OTHERS PRESENT:** Craig Hoium, Craig Byram, Council Member Dick Pacholl and public

The meeting was called to order by Commission Member Sue Grove at 5:30 P.M.

Commission Member Kuehne made a motion to approve the September 14, 2004 minutes as written, seconded by Commission Member Hechimovich. Motion passed unanimously.

**OPEN PUBLIC HEARING:** To consider a request from Jeffrey and Lee Ann Ettinger, 309 5<sup>th</sup> Ave SW, for a 3-foot variance from City Code 11.30, Subd.5, governing the minimum front yard setback of 25 feet for properties located in an "R-1" Single-Family Residence District. This variance is for the proposed construction of a 6-foot, 3-inch by 9-foot, 1-inch roof enclosure over an existing front yard stoop.

Craig Hoium reviewed the request. Notices were mailed out with no response. He asked the Commission Members to take note of the statutory requirements listed.

Commission Member Grove asked for any questions.

Lee Ann Ettinger, 309 5<sup>th</sup> Ave SW, brought photos for anyone who hasn't seen the property. She passed them around to Commission Members.

Commission Member Grove asked for any other questions.

Commission Member Mair made a motion to recommend approval of the requested variance to the City Council with the following recommendations as it in keeping with the ordinance:

- 1) "Undue hardship" is shown, meaning:
  - a) The landowner would like to use the property in a reasonable manner that is prohibited by the Ordinance, and
  - b) The plight of the landowner is due to circumstances unique to the property not created by the landowner, and
  - c) The variance will not alter the essential character of the locality

Seconded by Commission Member Anderson. Motion passed unanimously.

**OTHER BUSINESS:**

Mr. Hoium said the Take Part meeting originally scheduled for September 15, 2004 has been rescheduled for Tuesday, October 26, 2004 from 4:30 to 8:30 P.M at St. Olaf Church. He encourages Planning Commission Members to attend.

The November Planning Commission Meeting will be held at the Austin Public Library. Council Chambers will be ready to use by the December meeting.

**ADJOURN:**

Commission Member Kuehne made a motion to adjourn the Planning Commission Meeting, seconded by Commission Member Bergstrom. Motion passed unanimously. Meeting adjourned at 5:39 P.M.



